



SAMPLE

Filmmaker's Code of Professional Responsibility

A SIGNED COPY OF THIS FORM MUST ACCOMPANY LETTER OF INTENT

These are the countywide expectations for filming within 'X' County, New Jersey. Production companies must familiarize themselves with all County policies and any applicable municipal ordinances related to film production, including noise, parking, environmental protection, public access, safety, and use of public spaces.

1. General Compliance

- All activities must comply with applicable municipal regulations, permit conditions, and guidance from County/local authorities (e.g., sound, parking).
- Productions must cooperate fully with instructions from law enforcement, municipal officials, fire officials, and County representatives.

2. Parking & Vehicles

- Production vehicles may not enter residential neighborhoods before the time permitted.
- Vehicles must park as directed, turn off engines promptly, and follow all County/municipal parking instructions.
- Production vehicles may not block driveways, sidewalks, fire lanes, ADA ramps, hydrants, mobility pathways, or emergency access points unless expressly approved by both the County/municipality and the property owner.
- Cast and crew must park only in designated areas.
- Moving or towing of private vehicles is prohibited without explicit authorization from the local governing authority.

3. Identification & Conduct

- All crew members must wear production badges when issued.
- Cast and crew must maintain professional conduct in public. Clothing must reflect common sense and good taste; shirts and shoes are required unless otherwise directed.
- Crew members must not display signs, posters, or images on vehicles that do not reflect common sense or good taste.

4. Property & Environmental Protection

- Cutting, trimming, or removing vegetation or trees is prohibited unless authorized by the municipality or property owner, if property is privately owned.
- Any signs installed or removed for filming must be restored after completion. All signs posted directing the company to the location should also be removed as well as “no parking” signs. Restore all sites to their original condition at the conclusion of filming.
- Do not trespass—remain within the permitted property boundaries.

5. Noise & Neighborhood Respect

- In residential areas, noise must be kept to a minimum before 7:00 a.m. and after 10:00 p.m.
- Ensure residents and businesses maintain access to their properties.
- If filming interrupts access, production personnel must courteously inform affected individuals that the delay will be brief and that their cooperation would be appreciated.

6. Meal Areas & Waste Management

- Meals must occur only within the designated location agreement or permit area.
- All trash from catering, craft services, construction, strike, and personal use must be properly removed at the end of each filming day.
- Trash may not be left outdoors overnight if wildlife activity is common.
- Production companies may **not** use county or municipal trash cans for production waste.
- No liquids, chemicals, paints, solvents, greywater, or food waste may be discharged onto the ground, into waterways, or into storm drains.

7. Smoking Regulations

- Smoking is permitted only in designated areas.
- Cigarettes must be extinguished in approved receptacles—never on streets.

8. Public Right-of-Way & Safety

- Sidewalks must remain open, and not be used for equipment storage and/or construction activities, unless the permit specifically authorizes closure.
- When sidewalks are blocked, production must create a safe alternative pedestrian path with proper delineation (e.g., cones).
- Avoid stopping pedestrian movement whenever possible.

9. Community Relations

- Avoid confrontations—it is the least effective means of persuasion.

- Keeping the promises you make will go a long way towards maintaining good relationships with the community.
- Non-defensive and respectful responses to concerns help ensure a smooth production experience.

10. Acknowledgment

Production companies are required to adhere to the aforementioned tenets while working on location in New Jersey. Producers of feature films and television programs are also requested to acknowledge the assistance of the New Jersey Motion Picture and Television Commission in the closing credits of their respective works.

Producer's Signature

Date